

**MINUTES
BOARD OF DIRECTORS
SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
REGULAR MEETING
TUESDAY, NOVEMBER 13, 2007
8:00 A.M.**

At 8:04 a.m. on November 13, 2007, the Board of Directors met in the Board Room of the District office at 549 East Sierra Madre Avenue, Azusa, California.

CALL TO ORDER:

Vice President Montano called the meeting to order.

ROLL CALL:

Directors Present at Roll Call: Love, Montano, Paulson

Directors Absent: Reichenberger, Director Leung entered the meeting at 8:08 a.m.

ALSO PRESENT:

Darin Kasamoto, General Manager; David Johnson, Assistant Manager; Yolanda McVicar, Bookkeeper; Wayne Lemieux, Attorney; Chet Anderson, Assistant Director of Water, City of Azusa; Victor Meza, Water Utility Manager, City of Monterey Park; Martin Ray, Deputy Director of Utilities, City of Alhambra; Doug Olsen, Water Superintendent, City of Sierra Madre.

PUBLIC COMMENTS ON NON AGENDA ITEMS

There were no public comments.

CONSENT CALENDAR:

On motion of Director Paulson, seconded by Director Love, and unanimously carried, the following items on the consent calendar were approved and further reading thereof waived:

Minutes of the Regular Meeting of October 22, 2007

Treasurers Investment Report - October 31, 2007

Financial Statements - October 2007

Disbursements of the Revolving Fund Check Nos. 9456 - 9464 dated October 25, 2007 in the amount of \$31,672.42. Check No. 9456 to San Bernardino County Assessor's Office in the amount of \$102 was rescinded and voided.

Disbursements of the Revolving Fund Check Nos. 9465 - 9470 dated November 8, 2007 in the amount of \$29,583.35.

Disbursements of the General Fund Check No. 31132 - 31180 dated November 13, 2007 in the amount of \$189,179.41. Check No. 31165 to Joseph Reichenberger for zero amount was rescinded and voided.

ACTION ITEMS:

Approve 2007-2008 Audit Agreement and Travel Expense Proposal from Brown, Lloyd & Stevenson

The General Manager presented for approval the 2007-2008 Audit Agreement and Travel Expense Proposal from auditors Brown, Lloyd & Stevenson. Director Love commented the District should periodically go out to bid for audit services.

On motion for Director Love, seconded by Director Paulson, and unanimously carried, the 2007-2008 Audit Agreement and Travel Expense Proposal were approved.

Director Leung entered the meeting.

Approve Pre-Purchase of Materials for Sierra Madre/MWD Connection

The General Manager reported the project is scheduled to be awarded at our December 17, 2007, Board meeting. Stetson Engineers has prepared a list of the components that have significant lead times. The General Manager recommended in order to expedite the project, the District should pre-purchase these materials.

On motion of Director Paulson, seconded by Director Love, and unanimously carried, the pre-purchase of materials for the Sierra Madre/MWD Connection was approved.

Declare Surplus Items and Authorize the General Manager to Donate or Dispose of Items

The General Manager presented a list of inventory items to be declared surplus property and authorize donation or disposal of the items.

On motion of Director Love, seconded by Director Paulson, and unanimously carried, the Inventory List of Items was declared surplus property, and the General Manager was authorized to arrange donation or disposal of the property.

Consider Closing District Office December 24 and December 31, 2007

The General Manager reported December 24 and December 31 eves fall on consecutive Mondays, and therefore requested that the Board allow for closure of the office on those days.

On motion of Director Paulson, seconded by Director Love, and unanimously carried, the closure of the District office on December 24 and December 31, 2007, was approved.

Approve Proposal for Actuarial Services per GASB 43/45

The General Manager reported to satisfy GASB 43/45 an actuarial report is required. The District mailed approximately 15 requests for proposals and received three proposals, with Total Compensation Systems, Inc., being the low bidder. He recommended approval of the proposal from Total Compensation Systems, Inc., to provide GASB 43/45 actuarial services.

On motion of Director Paulson, seconded by Director Leung, and unanimously carried, the proposal from Total Compensation Systems, Inc., for GASB 43/45 actuarial services was approved.

UNFINISHED BUSINESS

Report of the Watermaster

Director Love reported on the latest actions taken at the Watermaster meeting of November 7, 2007. He advised the Baldwin Park Key Well is currently at 211 feet elevation, 27 feet lower than last year.

Report on WQA

Director Montano reported on the latest actions taken by the Water Quality Authority. She reported on the Foothill Water Coalition's efforts on lobbying in Washington, D.C., for water project funds.

Report of the Attorney

The Attorney reported the Antelope Valley Water Basin is in the process of being adjudicated.

Report of the State Water Contractors

The General Manager reported the initial State Water allocation will come out in December and is looking like it might be 20%. It usually starts out at 30-50% allocation. This is without the Smelt order from the judge which could result in a 35% reduction of this amount. He will have further information to report from the November 14 State Water Contractors meeting. He reported next year the plan is to waive Pool A and B water and to allow direct sales.

Report of the General Manager

The General Manager presented samples of the revised District logo for the Public Information Committee to review and provide recommendation for the December 17, 2007, Board meeting. The District website will be revised with the new logo.

Report of the Assistant Manager

The Assistant Manager reported the Rosedale development construction project finished the east end of the tie end on our pipeline, and is currently constructing the District's street access to its premises on the west side of the property. He thanked the Board for approval of the December 24 and December 31, 2007, closure of the District office.

DIRECTOR COMMENTS

Director Love commented the Los Angeles downtown water area's rainfall is currently at 1-1/2 inches—it is usually ½ inch around this time.

Director Montano provided a brochure of the California Water Policy Conference to be held in downtown Los Angeles, on November 14 and 15, 2007. This is a previously approved conference for attendance by the Board of Directors if anyone is interested in attending. She also provided a newspaper Public Notice of the Azusa Light & Water Department's Phase II and III water shortage declaration and mandatory water conservation.

Informational Items

1. "Water in Limited Supply", October 24, 2007, San Gabriel Valley Tribune

ADJOURNMENT

There being no further business, upon motion made, seconded, and carried, the meeting was duly adjourned at 8:43 a.m. The next regular meeting of the Board will be on Monday, December 17, 2007, at 8:00 a.m. in the Board Room of the San Gabriel Valley Municipal Water District.

President

ATTEST:

Secretary